



Loudoun County, Virginia

Department of Planning

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MEETING MINUTES

Meeting Title: Loudoun County SWMS Bridge Committee Meeting #3

Meeting Date and Time: October 16, 2006; 2-4 PM

Location: Planning Commission Conference Room,
3rd Floor, Loudoun County Government Center
1 Harrison Street, SE, Leesburg

1. DISCUSSION ITEMS:

A. SWMS DOC

1. The final Declaration of Cooperation (DOC) should be complete in November.
2. We need to have an Executive Summary online that is a small file size that can easily be downloaded.
3. The county will reproduce and bind a limited number of hardcopies of the final report. Hard copies will be available by request (or possibly by a small fee).
4. The entire report will be available for download from the SWMS web page.

B. Outreach and Public Education

1. The Loudoun towns should be approached individually and presentations given to their Town Councils during regular council meetings.
2. Other groups that should be approached for a presentation:
 - a. Chamber of Commerce
 - b. Larger HOAs
 - c. Land trust groups (e.g. Waterford Foundation)
 - d. Virginia Outdoors Foundation
3. Otto Gutenson agreed to help with some of the presentations
4. Randy Vlad to confirm whether or not we should do a SWMS presentation to the Loudoun County School Board.

C. Steering Committee Formation

1. Group consensus is to start forming the Steering Committee.
2. The Bridge Committee will recommend that the Steering Committee achieve a "balance" by first agreeing to arrive at decisions by consensus and second, allocating a certain number of member seats in each of six categories. Membership seats that

go unfilled or members that do not participate in the meetings will not be able to vote. However, with an allocation of seats within each category, there is the opportunity for fair representation of all stakeholder groups.

3. It was decided to eliminate the category for “education” and place Loudoun County Public Schools under the category “building”.
4. Representation from builders should include the Northern Virginia Building Industry Association (NVBIA), National Association of Industrial and Office Properties, and National Association of Home Builders.
5. The Bridge Committee discussed possible candidates to serve on the Steering Committee. It was decided that the Bridge Committee would come up with names of candidates for the next meeting.

2. Action Items:

1. Bring a list of names for Steering Committee membership to the next meeting.

3. Next Meeting

1. Next meeting will be Monday November 27 in the Planning Commission Conference Room. The topic of discussion will be Steering Committee formation.